University of British Columbia, Faculty of Medicine
MD Undergraduate Program (UBC, FoM, MDUP)
Physician Education Director, Island Medical Program (IMP)

The University of British Columbia, Island Medical Program (IMP) invites applications for the position of Physician Education Director, based in Victoria. This position primarily reports to the Regional Associate Dean, IMP, while also working closely with the UBC Associate Dean, Continuing Professional Development (CPD) and the UBC Assistant Dean, Faculty Development, in matters pertaining to program content and curriculum development. The primary focus of this role is to design and begin to implement an innovative continuing professional development program for medical educators across Vancouver Island. There will also be responsibility for overseeing a “foundations” faculty development program (already conceptualized) for UBC.

This is a 1-year term appointment, renewable for an additional 2-year term, subject to a satisfactory performance review at the end of the first year. The time commitment is 0.4 FTE, equivalent to 2 days per week at $60,000 per annum.

The Physician Education Director, IMP will be a practicing clinician with a commitment to the development of medical education on Vancouver Island, who has an open and flexible approach to collaborative leadership.

Previous experience in educational leadership roles, such as course/site Director, clerkship or residency site director, etc., would be a definite asset, but is not required.

A complete job description is attached.

Individuals interested in this opportunity should forward a letter of interest and curriculum vitae to:

Dr. Bruce Wright, MD, CCFP, FCFP
Regional Associate Dean, Vancouver Island
Faculty of Medicine, University of British Columbia
c/o impadmin@uvic.ca

Closing Date Friday February 1, 2019, by 4:30pm (PST)
Job Description

Island Medical Program (IMP) Physician Education Director

Overview:

The Director of Physician Education, IMP supports physicians across Vancouver Island by developing, implementing and evaluating flexible educational activities that meet the current and future needs of IMP faculty, as well as overseeing foundational faculty development program (already conceptualized) for the University of British Columbia Faculty of Medicine (UBC FoM).

Accountability and reporting:

The successful candidate will be accountable to, and will report to, the Regional Associate Dean, IMP, for all local matters related to needs assessment, program delivery, instructor support, evaluation and research development.

The successful candidate will be responsible to the Regional Associate Dean, IMP, the UBC Associate Dean, Continuing Professional Development (CPD), and the UBC Assistant Dean, Faculty Development, in matters related to program content and curriculum development.

Responsibilities:

- Conceptually design a CPD program for Vancouver-Island based physicians.
  - Program development may include (but is not limited to):
    - Organizing Victoria-based CPD Physician Conferences to address current local medical needs (ex. community based geriatrics).
    - Delivering timely courses to address relevant urgent community needs, such as the opiate crisis.
    - Maximizing the use of simulation training.
  - Coordinating CPD activities in collaboration with the local health authority, the UBC CPD Office, the Canadian Medical Protective Association (CMPA), and other relevant bodies.
  - Ensuring that our offerings and programs meet the accreditation standards of the College of Family Physicians of Canada (CFPC) and the Royal College of Physicians and Surgeons of Canada (RCPSC).
  - Liaising with Centre for Inter-professional Clinical Simulation Learning (CICSL) to develop simulation-based CPD.
  - Forming an IMP CPD Committee that meets at least quarterly. This committee should be formed and scheduled to meet as soon as possible to help advise and guide the development of the IMP CPD program.
  - Attending meetings of the UBC CPD and Faculty Development Committees as required.
  - Attending the national CPD Accredited Providers Conference.
  - Recognizing and addressing the ethical issues inherent in a university educational unit working on occasion with external (commercial) partners.
• Organize the delivery of conceptualized Faculty Development workshops for teaching faculty, working closely with the UBC Assistant Dean, Faculty Development, who is located in Victoria.
  o Liaise with the UBC Office of Faculty Development to ensure that LCME-CACMS accreditation standards are met in regards to faculty development at the UGME and PGME levels.
• Oversee the annual budget for the delivery of CPD / Faculty Development activities provided by the Regional Associate Dean, IMP.

Qualifications:

- MD with a focused interest in medical education
- Extensive experience in medical education an asset
- Strong interpersonal skills and the ability to work constructively and collaboratively with faculty and with UBC partners
- Self-starter and problem-solver
- Good organizational and management skills
- Ability to travel to offices and sites within Vancouver Island

Mechanism of Appointment:

Search Committee
Term: 1-year initial appointment, renewable for an additional 2-year term, subject to a satisfactory performance review at then end of the first year.

Salary and Office Space:

Equivalent of two days per week, spread out over the course of the week as required (0.4 FTE) $60,000. This is a University of Victoria contract position, and therefore, not eligible for benefits. Office space and administrative support will be provided.